

December 2024



UXBRIDGE
HIGH SCHOOL

Dear Parent/carer

Sixth Form Parents' Evening

We are pleased to invite you to the sixth form parents' evening on Thursday 16th January 2025, which will be held in our Lancaster building. During this event, you will have the opportunity to discuss your child's progress with subject staff and their form tutor. The sixth form team will also be in attendance.

Parent/teacher meetings will commence at 5pm and run until 7.30pm, with appointments set up in 5-minute slots. Should you have further points for discussion, this can be arranged at a later date. This is to ensure that appointment slots at parents' evening do not overrun.

We will be using our online booking system for parent/carers to book their own teacher appointments. To begin booking, you will need to create an account on the following website: <https://uhsbooking.parentseveningsystem.co.uk>.

Appointment slots will go live at 8.30am on Wednesday 8th January and close at 4pm on Tuesday 14th January.

We have included a 'how to guide' with this letter, which explains exactly how the system works and how you can make appointments. If you experience any difficulties, please do not hesitate to contact the school. Please bring your child with you to this event, so that they can benefit from the evening's discussions. This is an important school function and therefore all students attending the evening must be in their usual smart sixth form attire.

Finally, we would like to inform you that unfortunately, we are no longer able to provide on-site parking for any school events. This is due to the new layout and features of the school playground. If you hold a disabled parking permit, you are welcome to use our staff carpark for school events. Please email parents@uhs.org.uk with your registration plate and the event you are attending, so that we can log this on our system.

We look forward to meeting you at the event and working with you throughout the year to ensure the students attain the success that they deserve. If you have any queries regarding the evening, please feel free to contact your child's form tutor in the first instance.

Yours sincerely

J Gingles
Assistant Principal

POSITIVE • RESPECTFUL • OPEN MINDED • UNIQUE • DETERMINED

Principal: Louisa Seymour BEd

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